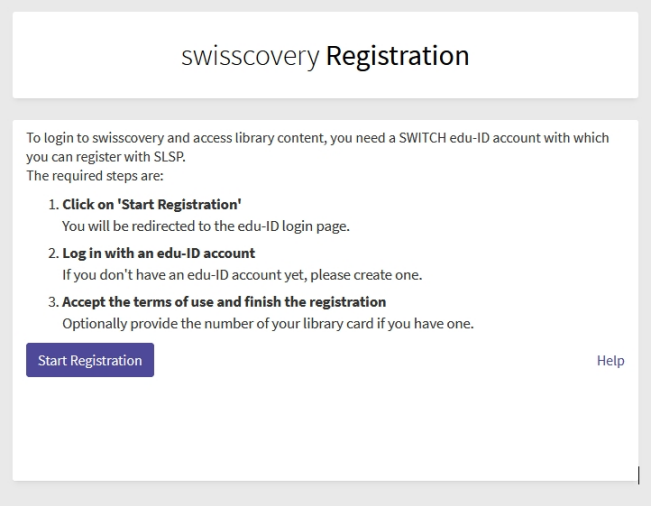
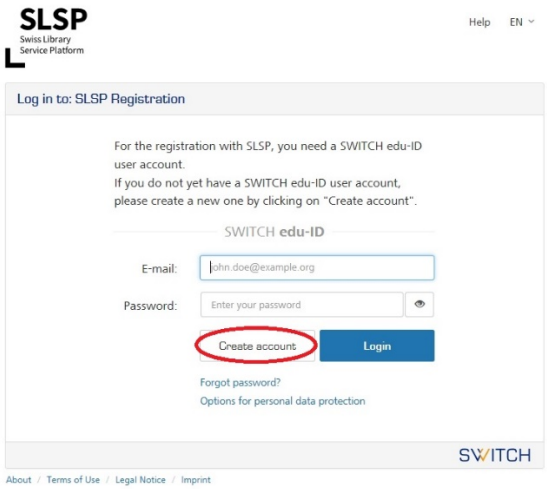
SWITCH edu-ID/SLSP registration

Note: The patron user data is needed for different reasons. Mostly to contact the user (e-mail, phone numbers), to deliver content (postal address), to identify the patron user (name, date of birth, identifiers), to allow patron user to use self-checkout (library card numbers), to grant additional privileges (organization affiliation), to generate anonymous aggregated statistical data (cookies). Details on what SLSP and related parties (libraries, suppliers) can do with user data and what any rights of the patron user concerning user data are described in the SLSP data protection policy on : https://registration.slsp.ch/policy/.

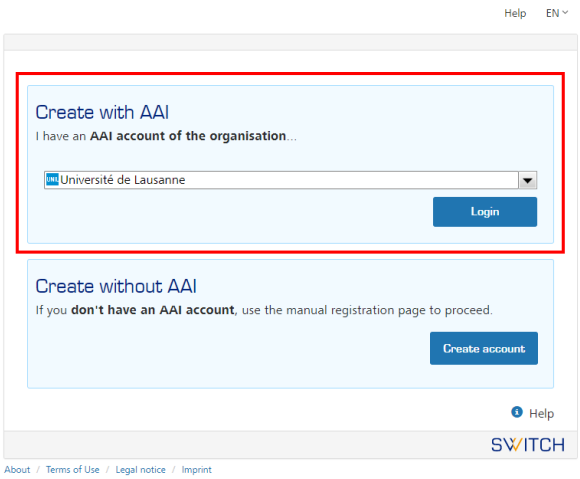
1. Go to the SLSP registration platform: https://registration.slsp.ch/?iz=tri?lang=en.
   Important: Open the link in a new browser tab or window.



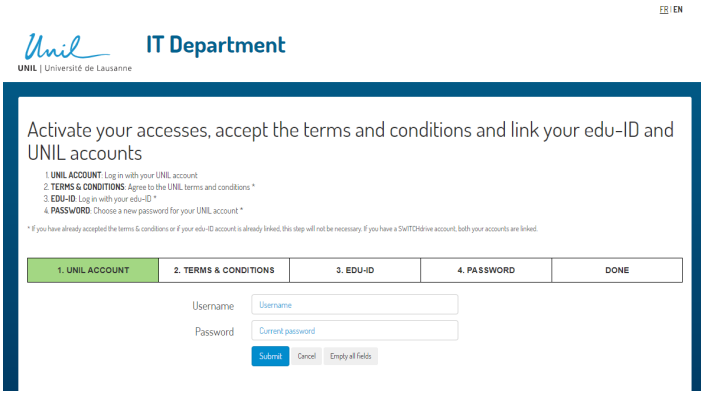
2. Click **Start Registration**.
3. Click **Create Account**.



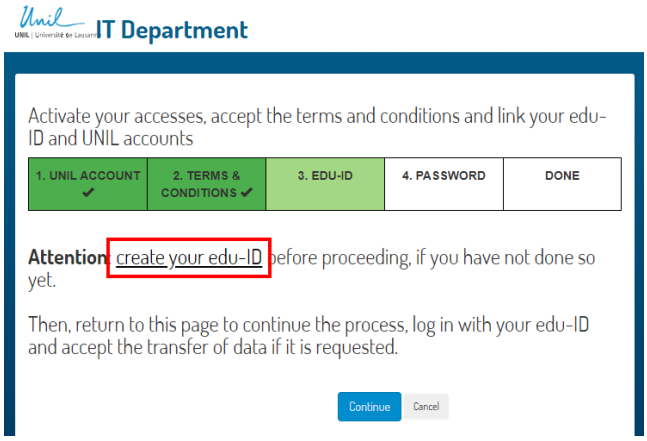
4. Select **Université de Lausanne** under **Create with AAI**.



5. **Log in** with your UNIL login.

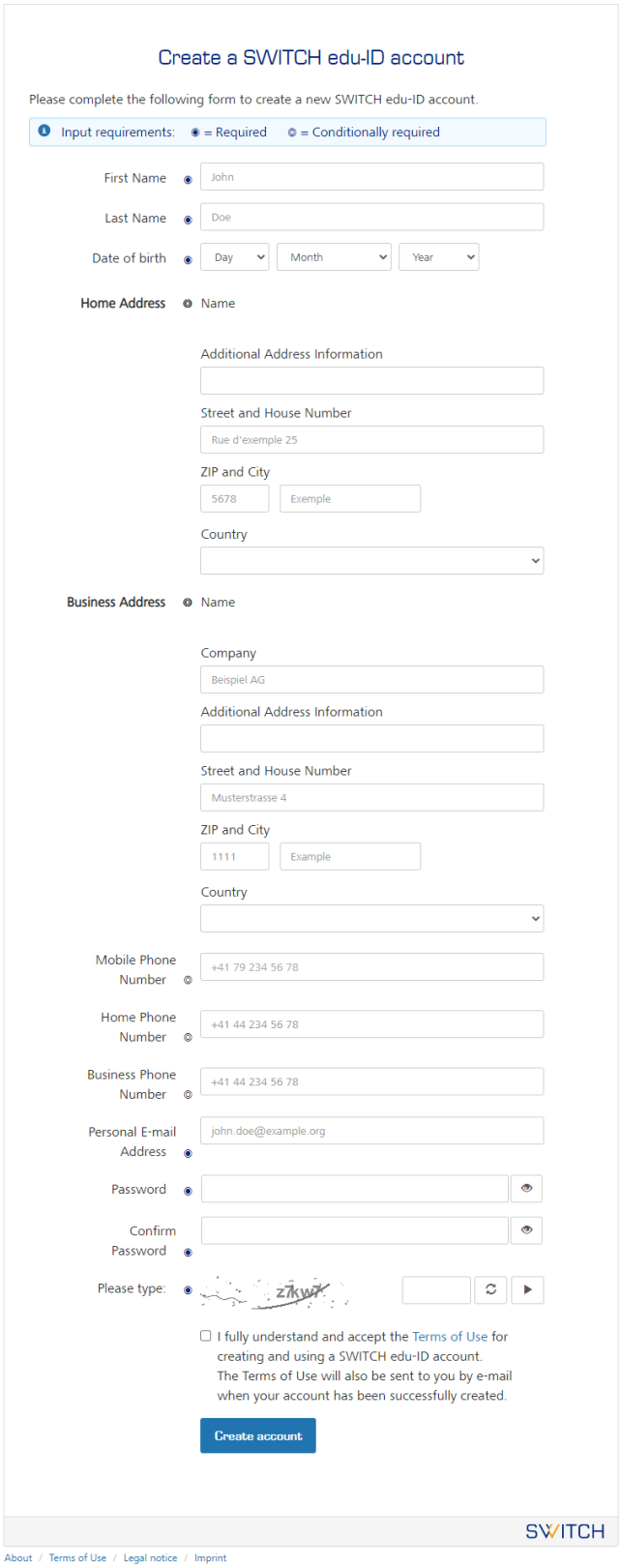


6. Click **Create your edu-ID**.



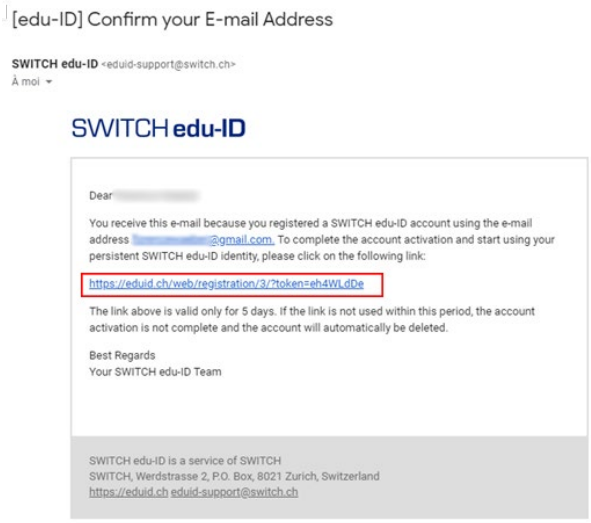
7. **Create your SWITCH edu-ID account with your personal address** (the system won't allow you to use your email _____@unil.ch)
    - **Required** boxes (marked with the smaller blue dots) must be filled in.
    - At least one of the **conditionally required** boxes (marked with larger black dots) must be filled in, for example, at least one telephone number and at least one address. As soon as one of these boxes is filled in, the indication

that the boxes are conditionally required disappears from the other related boxes.



8. Place a tick mark to accept the Terms of Use and click **Create Account.**

9. **Click the link in the email** you received at the email address you provided. A confirmation of the activation of your SWITCH edu-ID account is displayed.


[edu-ID] Confirm your E-mail Address

SWITCH edu-ID <eduid-support@switch.ch>
À moi

SWITCH edu-ID

Dear

You receive this e-mail because you registered a SWITCH edu-ID account using the e-mail address @gmail.com. To complete the account activation and start using your persistent SWITCH edu-ID identity, please click on the following link:

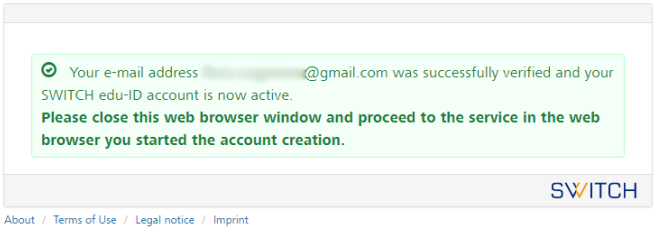
https://eduid.ch/web/registration/3/?token=eh4WLdDe

The link above is valid only for 5 days. If the link is not used within this period, the account activation is not complete and the account will automatically be deleted.

Best Regards
Your SWITCH edu-ID Team

SWITCH edu-ID is a service of SWITCH
SWITCH, Werdstrasse 2, P.O. Box, 8021 Zurich, Switzerland
https://eduid.ch eduid-support@switch.ch

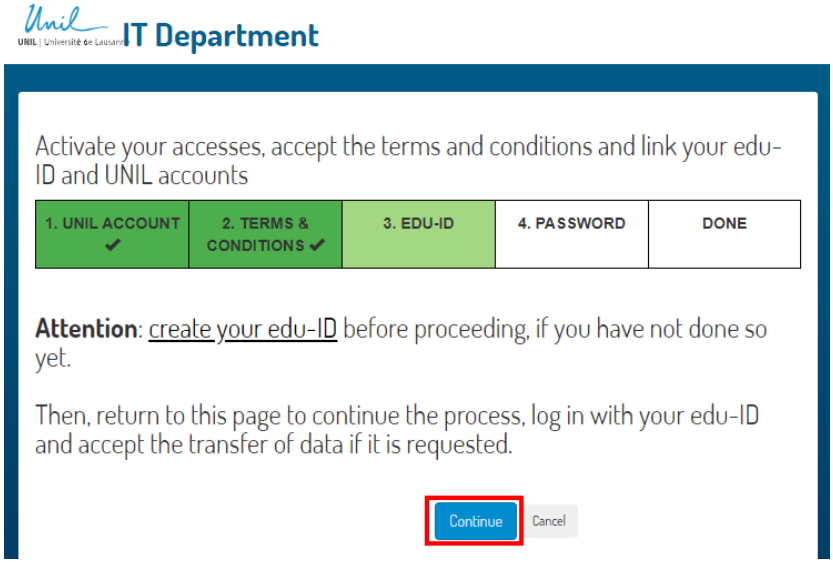
10. By clicking on the button you can continue with the registration.


Your e-mail address @gmail.com was successfully verified and your SWITCH edu-ID account is now active.
Please close this web browser window and proceed to the service in the web browser you started the account creation.

SWITCH

About / Terms of Use / Legal notice / Imprint

11. Go back to the **UNIL page** and **Click Continue**.


UNIL | Université de Lausanne IT Department

Activate your accesses, accept the terms and conditions and link your edu-ID and UNIL accounts

1. UNIL ACCOUNT ✔	2. TERMS & CONDITIONS ✔	3. EDU-ID	4. PASSWORD	DONE

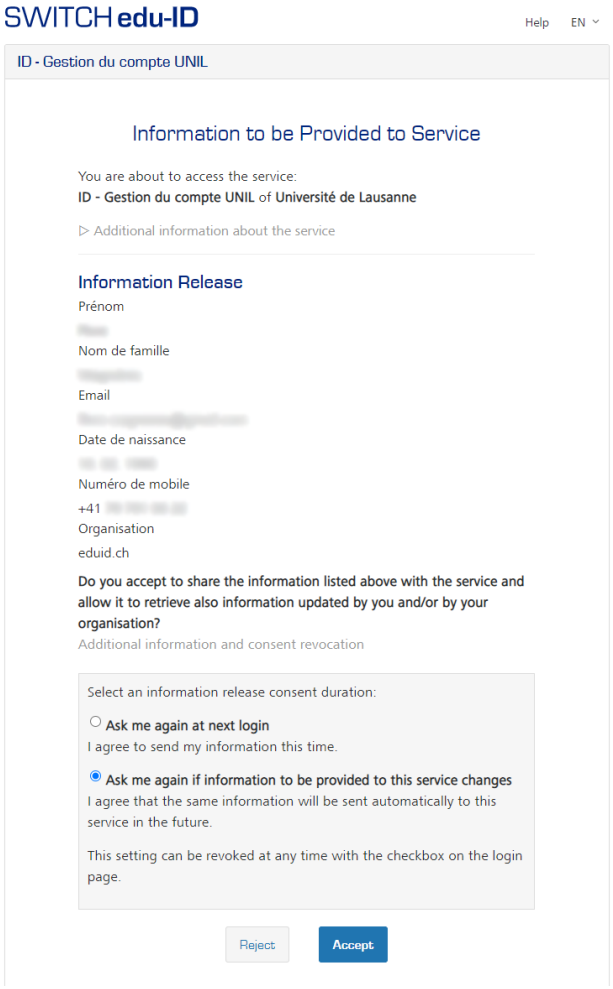
Attention: create your edu-ID before proceeding, if you have not done so yet.

Then, return to this page to continue the process, log in with your edu-ID and accept the transfer of data if it is requested.

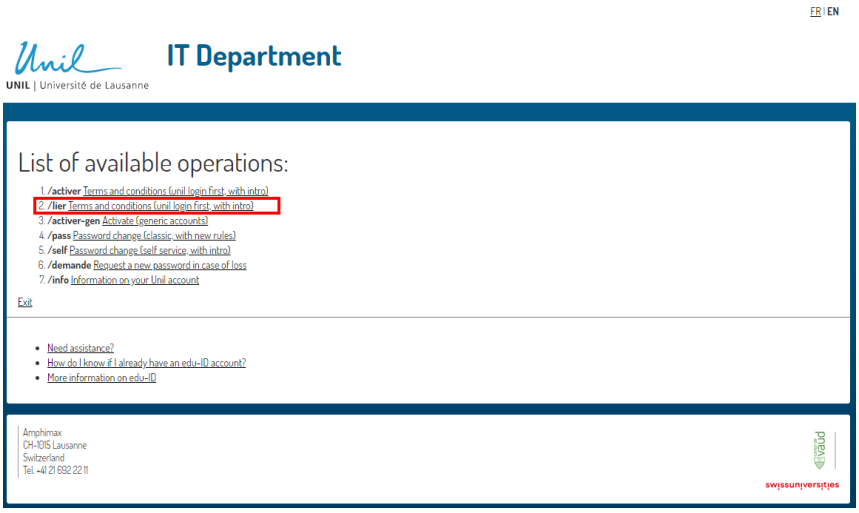
Continue Cancel

12. Log in with the SWITCH edu-ID you just created.

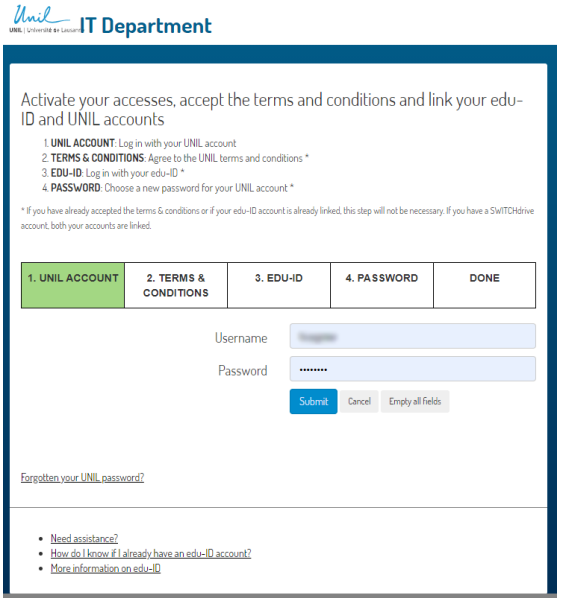
13. The information that is being transmitted to UNIL is displayed. Choose whether you want to be asked if you want to transfer the information each time you log in or only if the information changes. Click **Accept**.



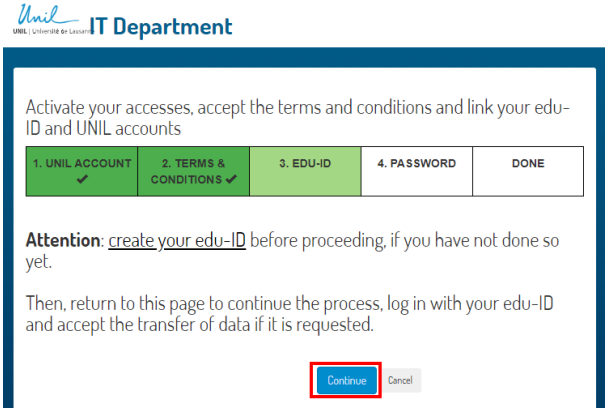
14. A UNIL page is displayed. **Click option 2./ Lier**.



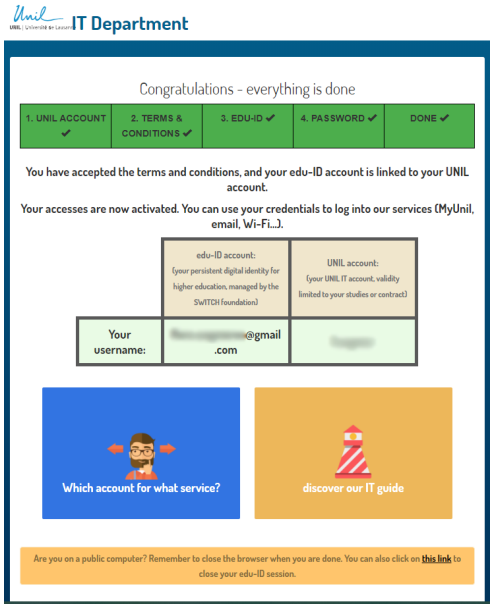
15. Connect yourself again with your UNIL login and **click Submit**.



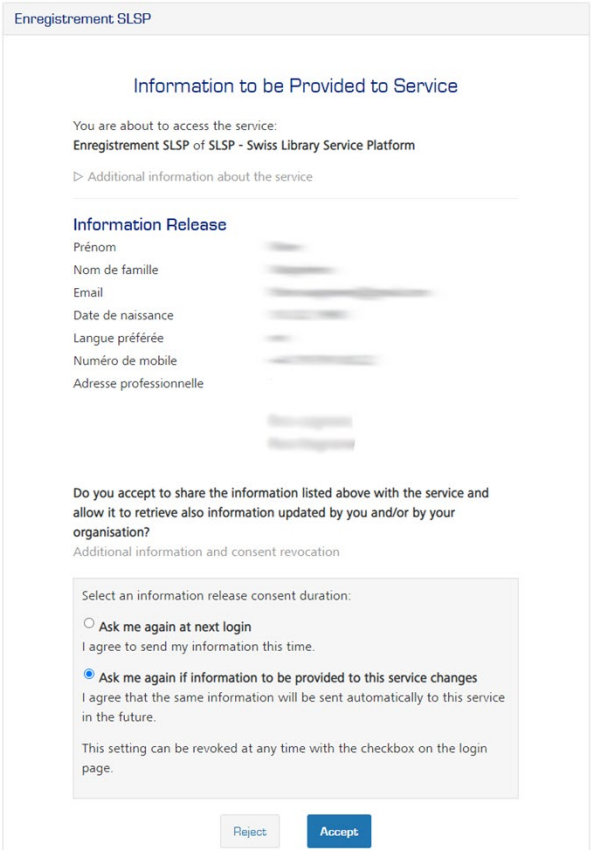
16. **Click Continue** to accept the terms and conditions and link your edu-ID and UNIL accounts.



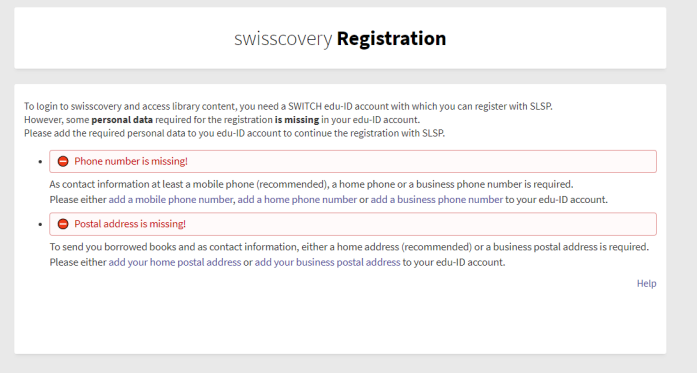
17. Your edu-ID is now linked to your UNIL account.



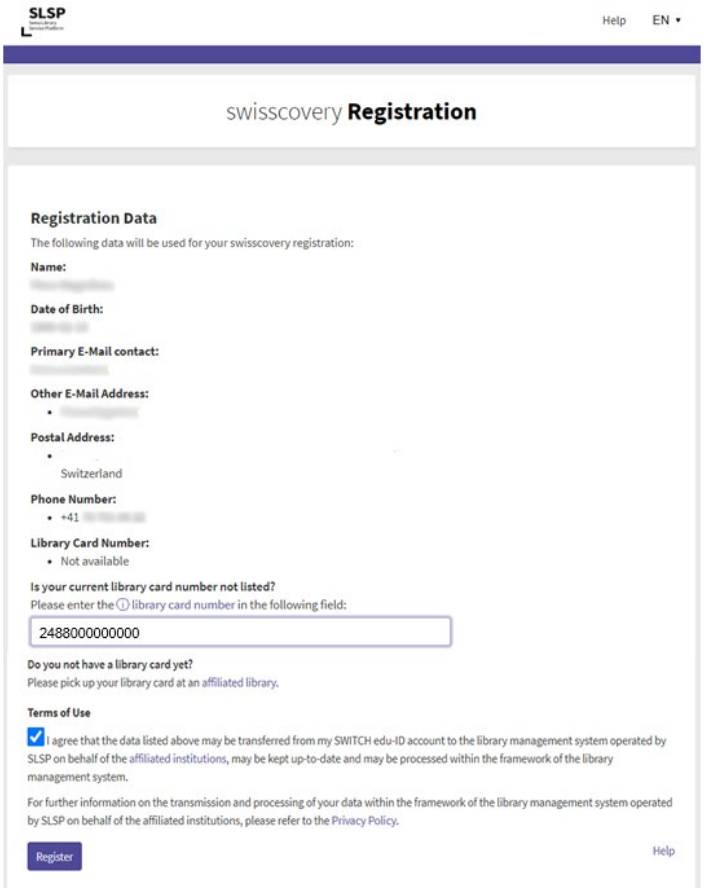
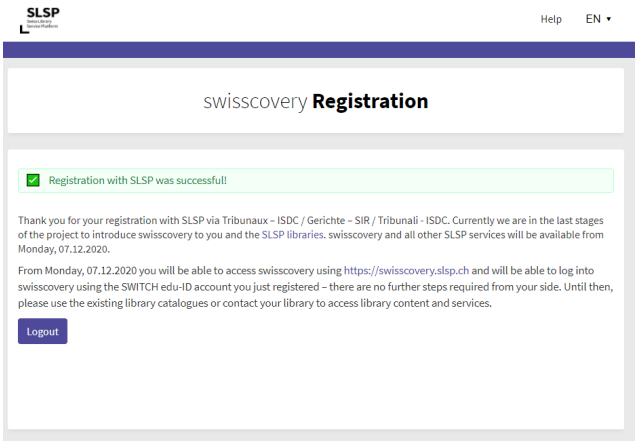
18. Now, open this page again : https://registration.slsp.ch/?lang=en
19. Log in (if you're not already) and **Start the registration**.
20. The information that is being transmitted to SLSP is displayed. Choose whether you want to be asked if you want to transfer the information each time you log in or only if the information changes. Click **Accept**.



21. If some personal data required for the SLSP registration is missing in your edu-ID account, please add these data to continue the registration with SLSP. Click the blue links to add the information.



22. Now the data for registration with swisscovery is displayed.
Add the number under the barcode of your Campuscard in the library card number field.
Then accept the Terms of Use and click **Register**.



23. Your library account is now ready for use in ***swisscovery.***